

SIR Branch 146
Branch Executive Committee Meeting Minutes
9:01 AM to 10:58 AM
Jun 10, 2021

Note: Due to COVID-19 virus, BEC meeting held via Zoom

Branch 146 Executive Committee for 2021

		Present
Big SIR	Richard Hockenbrock	Y
Little SIR	Jerry Kaplan	Y
Secretary	Rich Lyon	Y
Treasurer	Ross Abbot	Y
Assistant Secretary	Bob Wilkenfeld	Y
Assistant Treasurer	John Alexander	Y
Director seconded Year	Paul Beretz (Recruitment)	Y
Director seconded Year	Brian McCarthy (Sunshine)	Y
Director seconded Year	George Mon (Membership)	Y
Director 1st Year	Bob Lucido (Activities)	Y
Director 1st Year	Peter Plante (Publicity)	Y
Director 1st Year	Henry Thatcher	Y

Other Attendees:

Bruce Borgman*, Peter Bishop, Ed Brands, Walt Busenius*, Clint Collier, Bill Holly*, Doug Eisner*, Milt Smith, Ron Plachy, Calvin Tucker, Bob West

Note: * indicates past Bir SIR

Agenda

1. Big SIR Richard Hockenbrock

- 1.a. **Big SIR Richard Hockenbrock** being informed that a quorum was present, called the BEC meeting to order at 9:01AM
- 1.b.
 - 1.b.i. Big SIR Richard Hockenbrock reviewed the agenda and asked for any change requests. No changes were requested ([June Agenda](#))
 - 1.b.ii. Big SIR Richard Hockenbrock requested a motion to approve the May minutes, ([May Minutes](#)) Henry Thatcher so moved; John Alexander seconded. Motion carried unanimously.

2. Big SIR's Report - Richard Hockenbrock

- 2.a. Big SIR Richard Hockenbrock reviewed the schedule of Branch operations, noted that the assessment to SIR State will be due in July. The Big SIR requested that Officer nominations be listed in the new SIR Call. ([Scheduled Operations](#))
- 2.b. The Branch is waiting for State SIR Golf to release new golf regulations ([State SIR Golf](#))
- 2.c. George Mon reported the Branch COVID Protocol is being rolled out and about 75% of the (288) members have provided CDC Cards and Waivers which have been compiled in a Protocol spreadsheet. The spreadsheet is available to the BEC and Big SIR appointees in Dropbox. (Related documents: [eblast](#), [Waiver](#), [COVID protocol](#))
 - 2.c.i. Individuals who have not met Branch COVID protocols can:
 - 2.c.i.(1) Sign a Waiver and have a picture taken of their CDC COVID Card both of which will be sent to George Mon to update the protocol list.
 - 2.c.i.(2) If an individual doesn't want to have a picture taken of their card, then the CDC Card can just be shown to the Activity Chair or Co-Chair/Assistant, who along with the person themselves can sign a Attestation document in place of a picture or copy of the CDC Card. (A Waiver must be signed in all cases.)
 - 2.c.i.(3) ACTION ITEMS:
 - 2.c.i.(3a) Ron Plachy and Rich Lyon will see that the Attestation (blank) form is added as a download to the website.
 - 2.c.i.(3b) A copy of the Protocol spreadsheet will be emailed weekly to Activity Chairman, Co-Chairs and Assistants by George Mon since they may not have Dropbox access.
 - 2.c.i.(3c) Big SIR Richard Hockenbrock and Rich Lyon will see that Bob Lucido and George Mon are emailed a copy of the Testament form.
 - 2.c.i.(3d) A copy of the Protocol spreadsheet will be available read-only in Dropbox to the BEC and Big SIR Appointees.
 - 2.c.ii. Big SIR thanked George Mon for his dedication.
- 2.d. A large outdoor promotional "feather" flag costing about \$400 is available for (mostly) outdoor activities. Winds would likely preclude using the flag at Boundary Oak. Kinkos has a smaller version for much less cost. SIR State will be given our BEC comments as feedback by the Big SIR. ([promo flag](#))

3. Little SIR's Report – Jerry Kaplan

- 3.a. Little SIR Jerry Kaplan announced that today's speaker is Mr. Bryan Giambrone who is a Battalion Chief with Cal Fire which is the third largest fire department in the United States.
- 3.b. Little SIR Jerry Kaplan reported that July's speaker will be Ms. Eve Birge from White Pony Express which is a local non-profit organization that distributes upwards of 15,000 pounds of food per week to those in need.
 - 3.b.i. The September speaker is expected to be Wes Goldberg, the Warriors beat reporter for the Bay Area News Group.
- 3.c. Regarding Boundary Oak, Little SIR Jerry Kaplan reported that the Branch's first in person luncheon could be in August or possibly September.
 - 3.c.i. Boundary Oak catering have their first scheduled events in July. The meeting room has a capacity of about 270 people but at this point in time, the number of people that may be

- allowed is not known. Boundary Oak is actively recruiting staff and is not expected to require them to be vaccinated; the workers may or may not be required to wear masks
- 3.c.ii. Guests will likely not be required to wear masks.
 - 3.c.iii. It will be up to the Branch leadership ensure luncheon attendees comply with County and State SIR COVID Protocols.
 - 3.c.iv. Little SIR Jerry Kaplan will contact Boundary Oak to learn if a possible meeting could be held in July.

4. Secretary's Report – Rich Lyon

- 4.a. No report.

5. Treasurer's Report – Ross Abbott

- 5.a. Ross Abbott Treasurer presented the May Treasurer's report. ([May Treasurer Report](#))
 - 5.a.i. Ross Abbott reported that the printing and mailings expenses are related to refunding the pre-paid luncheons from 2020.
- 5.b. Regarding including Golf and Bowling activities monthly financial statements not reported on monthly Form 28 reports. Ross Abbott agreed to continue to provide these activities financial oversight by receiving and filing their monthly statements which can then be used at year-end and for auditing.
- 5.c. John Alexander moved, and Brian McCarthy seconded to approve the June Form 28 ([Form 28](#)). Motion carried unanimously.

6. Activities Coordinator - Bob Lucido

- 6.a. The Fishing group requires all attendees, including guests to be vaccinated.
- 6.b. Waivers are required to attend all SIR activities. Vaccinations are required only for indoor activities.
- 6.c. Rich Lyon asked if it would be onerous for Activity chairs to send in their list of activity attendees once or twice a year? Bob Lucido replied that getting those lists at least once a year would be helpful.

7. Biographies and Fishing – Paul Dubow

- 7.a. Paul Dubow reported 225 biographies are on file. The fishing is good. Thirty-five or forty people attended the last meeting.

8. Communications – SIR Call – Clint Collier

- 8.a. New assistant editors are needed, especially in September when both Clint Collier and Bob West will be on vacation.
- 8.b. Clint Collier thanked Walt Busenius* for his many years of service on the SIR Call.

9. Greeters – Bob Lucido

- 9.a. Dave Kingsbury has agreed to lead the Greeters.

10. Historian – Gary Brown

- 10.a. Not present.

11. Honorees – Doug Eisner*, Jim Burk*, Walt Busenius*

- 11.a. Walt Busenius reported that Jim Burk will be awarded the Branch's highest award of Branch Honoree.

12. Luncheon – Rich Lyon, (luncheons were prohibited during COVID)

- 12.a. Rich Lyon asked the BEC to have the Luncheon Coordinators to reserve seats for BEC members and appointees if capacity at Boundary Oak limits attendance. Members with "reserved" seats would be required to "opt out" their seats if not attending. Everyone else would be on a first come first serve basis.
 - 12.a.i. It was suggested that "reserved" seats be scattered around the room.
- 12.b. Jerry Kaplan reported that Boundary Oak could, at our request, reduce the number of seats at each table to 6 or 8, instead of 10, for improved spacing between members. This may affect cost.
 - 12.b.i. Rich Lyon volunteered to poll the leadership before the next BEC meeting.
- 12.c. Bill Holly mentioned that the August luncheon is the when the new officers are voted upon.

13. Membership – George Mon

- 13.a. George Mon Membership Director reported one new member: Dean Mayer and that the branch lost one member.
- 13.b. George Mon also reported that with 1 new member and one loss, Form 27 shows Branch 146 with 288 members. ([Form 27](#)) Brian McCarthy moved to approve Form 27 and Jerry Kaplan seconded; motion carried unanimously. ([Membership Report](#))
- 13.c. Paul Beretz moved to approve Dean Mayer as a new member. Peter Plante seconded. Motion carried unanimously.

14. Member Relations – Ed Brands

- 14.a. Ed Brands reported no new updates.

15. Nominating Committee – Brad Hatcher*

- 15.a. Bruce Borgman reported that there are no nominations for Assistant Secretary and Assistant Treasurer.
 - 15.a.i. The Assistant Secretary requires a 4-year commitment. Many branches fill their officer positions differently. For instance, in some branches, the Secretary holds that position for several years. ([Nominating Committee Report](#))
- 15.b. Doug Eisner suggested the Big SIR appoint an ad hoc committee.

16. Publicity – Peter Plante

- 16.a. Peter Plante reported that activities are being advertised as usual.

17. Recruitment – Paul Beretz

- 17.a. Paul Beretz mentioned that he received a membership inquiry from a member of Kiwanis.
- 17.b. Paul Beretz thanked John Kendrick, Peter Plante and Henry Thatcher for advertising in their respective areas.

18. Sunshine – Brian McCarthy

- 18.a. Brian McCarthy provided the Sunshine report. ([Sunshine](#))

19.Travel – Milt Smith

19.a. No report

20.Webmaster & e-Communications – Ron Plachy

20.a. No report.

21.Reports from other Chairs

22.Old Business

23.New Business

24.Next Meeting

24.a. July 8th, 2021 at 9:00 AM

25.Adjourn

25.a. Adjourned at 10:58 AM.

Respectfully submitted,
Rich Lyon, Secretary
Branch 146

All the meeting's slides and reports may be viewed by clicking → [here](#).