

**SIR BRANCH 146**  
**BEC MEETING MINUTES**  
**9:14 to 11:10 A.M. – VIA ZOOM CONFERENCE CALL**  
**APRIL 9, 2020**

**Note: \*Due to COVID-19 virus, SIR April luncheon cancelled; BEC meeting held via conference call**

**BIG SIR (Brad Hatcher)**

Brad called the meeting to order at 9:14 am, after all those wanting to attend were signed on to the ZOOM platform. All officers and directors present with exception of Ross Abbott NOTE: See 1. b) below for changes to BEC makeup. These changes are noted below (and officially approved by the BEC at today's meeting).

**Branch 146 Executive Committee for 2020**

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| <b>Big SIR</b>                         | Brad Hatcher   |
| <b>Little SIR</b>                      | Richard Hockenbrock  |
| <b>Secretary</b>                       | Jerry Kaplan   |
| <b>Treasurer</b>                       | George Mon   |
| <b>Assistant Secretary</b>             | <b>Jim Whitsett</b>  |
| <b>Assistant Treasurer</b>             | Ross Abbott  |
| <b>Directors (2<sup>nd</sup> Year)</b> | Milton Smith (Travel), Brian McCarthy (Sunshine),<br>Ron Lew (Membership)                    |
| <b>Directors (1<sup>st</sup> Year)</b> | Paul Beretz (Recruitment), Peter Plante (Publicity),<br><b>Tony Greco (Member Relations)</b> |

Also in attendance were several committee chairs (Rich Lyon – Lunch, Bob Lucido - Activities Coordinator, Doug Eisner - Honorees, Gary Brown - Historian, Paul Dubow –Biographies and Fishing Activity rep., and Ron Plachy – Webmaster (joined for a part of meeting) as well as one guest (Terry Carlin). See Attachment #1 for a full list of attendees. The minutes of the March 2020 minutes were approved (M by Richard, S-Peter&A) with no changes (Attachment #2). The agenda was reviewed with no changes made.

**1. BIG SIR'S REPORT- Brad Hatcher**

- a) Brad announced that Terry Carlin (a guest today) will accept a position on the BEC in 2021 as a Director which includes responsibility for Member Relations.
- b) Announced that Chuck Schreiber has resigned his BEC Directorship effective immediately and will be replaced by Tony Greco. Tony is currently Assistant Secretary and will take on the Member Relations responsibility for the remainder of 2020. The position of Assistant Secretary will be assumed by Jim Whitsett as of this meeting and serve as such for the remainder of 2020. See 1.d) below for BEC approval of these changes.
- c) Brad reported that the State SIR advised that an insurance policy is in place for the coming year and that there will not be an increase in the branch assessments for insurance coverage.
- d) Asked for BEC approval of changes in BEC makeup as noted above. (M by Richard, S-Peter &A).

**2. LITTLE SIR'S REPORT - Richard Hockenbrock**

- a) Discussed status of subcommittee that is reviewing the branch database issues and how to make it more efficient and effective for those members who need access. Rich Lyon provided a further update on the status. Steve Oki, a member of the subcommittee, has been looking for a different program that may work. Also, Branch 35 has been contacted to learn more about the program they are using. George suggested a possible approach that would depend on further use of spreadsheets, but with one branch member who would control the "Master" spreadsheet; each committee could have their own spreadsheet that would be a subset of the Master and all spreadsheets would be linked together. Rich L. also is looking at possible software that could provide further automation allowing, for example:

members to update personal information, manage events, collect monies, etc. **If requested for the next meeting**, Rich L. will take input from the BEC as to what program features would be the most useful before making a recommendation. Tony noted that the BEC had discussed establishing a new position that would be “in charge” of the database. No action was taken on this possibility.

- b) Updated status of Branch Regulations that he and Doug Eisner have been re-writing for clarity and ease of use. The drafts will be sent to Brad and Jerry for review before being submitted for BEC comment and eventual approval. Richard and Doug will also be developing a complimentary document that outline practices and procedures that provide additional detail beyond the regulations. An example would be describing the specific responsibilities and duties that are part of the Little SIR position.
- c) Richard noted he is developing detailed job descriptions and practices for the Branch RAMP Positions. **He has started with the Member Relations position that will be available shortly and provided to Tony.**

### **3. SECRETARY’S REPORT - Jerry Kaplan**

Nothing to report

### **4. TREASURER’S REPORT –George Mon**

- a) George reported active membership stands at 281 as shown on Form 28. And the second quarter dues to State SIR have been paid.
- b) Monthly Treasurer’s Report and Form 28 was accepted by the BEC. (Attachments #3 and #4)

## **COMMITTEE CHAIR REPORTS**

### **5. ACTIVITIES COORDINATOR – Bob Lucido**

- a) Bob reported that John Pearl has been able to use an on-line cribbage program whereby member of his group activity have been able to play together off-site; it seems to be working well. Bob noted that other activities may be able to do something similar.
- b) It was noted that officially no SIR/branch sponsored activity is meeting, but one or two groups (i.e., Cycling and Hiking) are getting together informally.

### **6. BIOGRAPHIES & FISHING ACTIVITY REP - Paul Dubow**

- a) Noted that bio’s of 209 members are in place and an additional four forms are ready for inclusion.
- b) No organized fishing activities are occurring. The next meeting for the Fishing group is set for May 28<sup>th</sup>.

### **7. COMMUNICATIONS – SIR CALL - Richard Hockenbrock**

- a) Richard will be looking for more pictures and articles for the upcoming SIR Call edition.

### **8. GREETERS - Jim Whitsett**

- a) He noted that the group is ready and willing to greet members once meetings start again, but they are now “standing by.”

### **9. HISTORIAN Gary Brown**

- a) Gary reported that the 2019 historical summary has been provided to Brad and Ron Plachy for review and for posting on the branch website.

### **10. HONOREES - Doug Eisner**

- a) Reported that awards scheduled for March, April, and May are postponed because of the Covid-19 virus cancelling the luncheon meetings. They will be re-scheduled when meetings restart.

### **11. LUNCHEON ATTENDANCE - Rich Lyon**

- a) No luncheon today

### **12. MEMBERSHIP - Ron Lew**

- a) Ron said since there is no luncheon today, no further changes need to be made to the latest Form 27 and it can be considered final. Ron will adjust the date to reflect today’s meeting date. Ron reported 291 members in Branch as of today. (Attachments #5 and 6)

- b) There were no new members slated for approval, but several members – **Mike Navone, Marc Fong, and Joe Hunt** – were being added to the Exempt List (Attachment #7). William Stevenson was removed from the Exempt List since he had resigned earlier and passed away in March. The BEC approved these changes (M by Ron, S by Paul Beretz &A)

**13. MEMBER RELATIONS - Chuck Schreiber resigned, Tony Greco, as Director, now responsible**

See above comment. -1.b) No report

**14. NOMINATING COMMITTEE Jonathan Korfhage (absent)**

- a) Brad reported (for Jonathan) that Terry Carlin is expected to become a Director in 2021 and may be responsible for Member Relations.

**15. PUBLICITY - Peter Plante**

- a) Questioned when publicity for the branch should resume because of the cancelled meetings due to the virus. At this point it is unknown when meetings and activities will be allowed. Therefore, publicity will be limited.
- b) Milt noted there is a need to reach out to current membership so as to not lose members. Brad responded that the BEC should consider possible approaches that will keep members informed of the situation and **asked for ideas to be sent to him**. Tony felt that some publicity should continue so the public will realize that SIR still exists and will re-start at some future date.

**16. RECRUITMENT - Paul Beretz**

- a) Reported that there have been some inroads made with promoting SIR and the activities offered but it is difficult to recruit possible members with no meetings and activities temporarily canceled.

**17. SUNSHINE - Brian McCarthy**

- a) Provided an update on the report (Attachment # 8) and recent news of members who are ailing. Noted that he learns most of his information about members' illnesses comes from the No Lunch call-in system in place. He suggests that all members need to be aware of others that they know may be experiencing health problems. Tony suggested that a possible e-blast could be sent out to branch members to learn if anyone has contracted the virus and are having health issues. **Brian will expand his column in the SIR Call to address this.**

**18. TRAVEL - Milton Smith**

- a) Provided a written report to the BEC regarding status of upcoming trips (Attachment # 9)
- b) CHP facility trip has officially been cancelled and refunds will be made.

**19. WEBMASTER AND E-COMMUNICATIONS - Ron Plachy**

- a) Questioned when he should update web site to reflect new BEC changes. He will make changes when minutes are published.

**20. REPORTS FROM OTHER CHAIRS None**

**21. CHAIRMEN WISHING TIME ON TODAY'S LUNCHEON AGENDA? NO MEETING**

**22. OLD BUSINESS**

- a) Discussed again how to reimburse Annual Payers because of cancelled meetings. Still too early to determine how many luncheons will be cancelled during the year. **Tabled again** to next BEC meeting.

**23. NEW BUSINESS**

- a) Discussion of possible donation to Boundary Oak staff (waiters, cooks, bartenders, etc.) while luncheons are not being held; service staff are not receiving any pay/tips for their service. George reported that approximately \$900 of a typical total luncheon cost of about \$5,500 is for service workers. Motion made

by Jerry to make a contribution of \$1,000 for the service staff to come from the branch general fund (seconded by Brian & approved).

- b) Richard brought up the potential ongoing cost of using the Zoom program for BEC meetings at \$15 per month or paying an annual cost of \$149. Consensus was to continue to pay monthly charge. Richard will submit claim to George.
- c) Jerry brought up Bill Holly's email recently sent to the BEC where he noted the potential loss of branch membership because of the unknown long term impacts of the Covid-19 virus. Several ideas were discussed; all centered on the importance of reaching out (via Zoom or another platform, i.e., FaceTime) to contact members to show the **BEC's concern and intent to keep socialization important in the branch.** **Bob offered to contact the 50 plus activity chairs** and suggest that each chair reach out to the members in their group on an intermittent basis and encourage a discussion among the members on how everyone is doing, etc. Bob may send out an e-blast to all members describing how Zoom works; consensus is that Zoom is fairly simple to use. Brad mentioned that even reaching out with a telephone call is important for contact. **Bob L. to follow up.**

**NEXT MEETING:** Thursday, May 14, 2020 at 9:00 A.M. at the Boundary Oak Clubhouse (if meeting can be scheduled). Or, if necessary, an electronic meeting will be scheduled.

**ADJOURN** at 11:20 AM

Submitted **Jerry Kaplan, Branch Secretary**

**DIGITAL ATTACHMENTS FILED [Can only be accessed using the link below] (may need to paste)**

**[https://drive.google.com/open?id=1CuMjMFTFUoofFTGfzj6pvStXH\\_D\\_2J2Q](https://drive.google.com/open?id=1CuMjMFTFUoofFTGfzj6pvStXH_D_2J2Q)**