



**Pleasant Hill Branch 146
Minutes of the Branch Executive Committee Meeting
January 12, 2012**

CALL TO ORDER

Big Sir Jim Burk called the meeting to order at 9:00 a.m. He welcomed the 18 visitors including Committee Chairmen and Branch 8 Big Sir Gary Plisco/Little Sir Stan Johnson (See Attendance Roster attached).

BEC ROLE CALL/QUORUM

Interim Secretary Dick DeVoe announced that the quorum was met, with all 11 BEC members present. A brief discussion ensued about there being no current quorum definition in Standing Rules or Bylaws, although Robert's Rules of Order regarding a simple majority apply- that is, more than half the votes of those entitled to vote must be present before official business can be conducted.

ELECTION OF BRANCH SECRETARY

A motion was moved/seconded/passed to elect Dick DeVoe as 2012 Branch Secretary. On December 16, Dick had accepted Big Sir Burk's interim appointment to the then vacant position pending this meeting's election.

INSTALLATION OF BRANCH OFFICERS

Past Big Sir Pete Gates conducted the installation ceremony for the 2012 Branch Officers not yet installed: Branch Secretary DeVoe, and Directors Bill Hoban and John Harrington.

APPROVAL OF MINUTES

Secretary DeVoe asked whether there were additions or corrections to the December 2011 minutes. Being none, the minutes were approved as written. A copy of the minutes is available on the SIR website.

BIG SIR'S REPORT

Big Sir Burk reported on the following subjects:

- < Recognition of Sir Jeff Baily as a new member of the State Rules Committee.
- < Recognition options for speakers who are branch members (see New Business, Motions)
- < Update needed for Form 20-Branch Personnel resulting from the Branch Secretary election. Secretary DeVoe will complete and distribute it as appropriate per Rule 138.

< Status of 2012 Leadership Guide distribution to Branch Officers- completed.
< Status of records transfer to new Officers- completed. Secretary DeVoe will notify Area Governor per Rule 204.

< Annual approval of branch's activities (see New Business, Motions).

< Calendar- Chairman Chuck Bobinecz e-mailed suggestions that the Branch Secretary inform him of events approved by the BEC and to bring a copy of the Calendar to BEC meetings for reference during the approval process.

Suggestions were accepted.

< Recruitment and Member Relations- These two important chairman positions are planned to be filled in January. Big Sir Burk also plans to discuss with Steve Sprague and Bob Spellman Travel and perhaps other activity chairmen being involved with New Member Indoctrination meetings.

< Website- The website is now current. Chairman Jack Hockel will be performing the job while recovering from two planned knee surgeries over the next few months.

LITTLE SIR'S REPORT

The Program Committee already has filled 11 of the 12 monthly speaker slots. Many branch members' suggestions have contributed to the selection process.

Today's speaker will be Deborah Braver of the CA Department of Corporations, speaking on protecting oneself from fraud. February's speaker will be Branch 146 member Alan Elnick, explaining the inner workings of the Contra Costa Grand Jury on which he has served.

SECRETARY'S REPORT

No report.

TREASURER'S REPORT

Treasurer Dick Woodman reported a December 1 cash balance of \$14,084.55 and ending balance of \$13,138.57.

< Luncheon cash payments averaged \$212/mo. in 2011.

< Regular luncheons (10) plus the Ladies Days gained \$543 (\$465 and \$78, respectively).

< The annual member donation request has changed in recent years from \$20 to \$25 to \$18 currently. The latest is due primarily to electronic distribution of the Sir Call and Member Directory. Nine members pay \$20/yr. for hard copies of the Sir Call.

< Nine members (3.3%) did not make the requested annual donation. (Br. 8's Big Sir stated that it had 100% participation in its \$40 donation. Their luncheon charge is discounted \$2, which offsets a portion of that figure.)

< As of Dec. 31, 8 members paid \$240 each for the new trial package of 10 luncheons and donation; and 38 paid the \$18 donation, leaving 225 (83%) unpaid. January is expected to receive many more of the donations.

< Unexcused absences in 2011 racked up \$678 in unpaid luncheon receivables.

< The branch inventory has been completed for assets in excess of \$50, and is now with the Audit Committee.

COMMITTEE REPORTS

Membership- Chairman Steve Sprague advised there were no new members for induction today. The Dec. 31 membership was 271, 16 more than 12 mo. ago. The branch average age was 76.9, identical with a year ago.

Since the December meeting, active members have reduced by three, bringing the current membership to 268: Dick Hildebrand to inactive, Ken Beattie who passed away 1/2/2012, and Louis Balbi who resigned. Our inactive roster now stands at seven. There are 5 guests attending today. 2012 Membership goals were discussed (see New Business, Motions).

Publicity- Chairman Bill Hoban announced today is Hat Day, with SIR caps to be sold for \$10. More will be ordered as needed. He also described an article on our SongSirs (with photos) he authored, with Don Nunn's and Dave Obera's input, for the upcoming SIR Happenings quarterly newsletter. The article presents the history of our SongSirs from startup to the present time.

Attendance/Luncheon- Chairman Bob Mehus set 214 as the luncheon seat guarantee for today, describing some of the "balancing act" intricacies in arriving at that number. He plans for 5 guests. He also described his process for tracking attendance, and other details regarding the luncheon attendance activity. It was mentioned that luncheons can be made up by attending other branch luncheons (6 Area 2 branches with their luncheon dates are included in the Member Directory).

Sunshine- Chairman Walt Busenius prepared 4 cards for members' good wishes to be written. He has 12 on the Sunshine list vs. 10 last month, but indicated there are no doubt several more that haven't been submitted to him for whatever reasons.

Activities- Coordinator Steve Dawkins is planning startup of a Coed Birdwatching group, and will "tweet" the BEC when it is up and running. He will also follow on a suggestion for a new Movie Night Out activity (see New Business, Motions).

An Activities Faire was suggested as a possibility by Big Sir Burk, who got the idea from his Branch 8 visit (see New Business, Items)

Travel- Chairman Bob Spellman requested approval for a Day at the Races (see New Business, Motions).

Dinner/Dance- Chairman Vince Rettew plans to research the best date for the one planned dinner/dance in 2012- October or April probably.

Fishing- Area 2 “Big Fish” Pete Gates presented the Area 2 Fishing Group calendar of activities for 2012. He advised that it is tradition for the branch of the current Area 2 Big Fish to approve their annual activities. Big Sir Burk will contact our Area Governor regarding appropriate communication to other Area 2 branches. (see New Business, Motions)

NEW BUSINESS

The following motions were moved, seconded, and passed:

1. Recognition of a Speaker from within the Branch: A speaker from within the branch shall be provided a paid lunch and awarded a \$25 gift certificate. (Marchione)
2. Annual Approval of branch activities listed in the Member Directory, plus two new activities: Coed Bird Watching and Movie Night Out. (Dawkins)
3. 2012 Minimum Membership Goals: 27 new active members, 271 active members, 70% luncheon attendance of active members*, and 54 guests in attendance at luncheons*. (* Non-Ladies Days) (Burk, Sprague)
4. Day at the Races, April 20, \$27. (Spellman)
5. 2012 SIR Area 2 Fishing Group Activities Calendar- approximately 5 events monthly. (Gates)
6. Golf- Activities of our Golf group both at Boundary Oak and at other courses wherever they play during 2012. (Marchione)

The following items will be considered in the February meeting and/or later:

< Non-Attendance Review and Action- Big Sir Burk plans to have selected BEC members address this important attendance issue, particularly regarding some members who are in arrears over several months.

< Activities Faire- Big Sir Burk plans that the BEC discuss this concept in greater detail next month.

< Branch Officers Liability Insurance Coverage- approve a motion with specified wording according to Page 21 of the SIR Leaders Guide and Rule 617.

< Audit Committee Report.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned by Big Sir Burk at 10:50am. The next meeting of the BEC will be held February 9 at 9:00am.

(Submitted by Branch Secretary Dick DeVoe)

Attachments:

- (1) Attendance Roster-1/12/12 BEC Meeting
- (2) Treasurer’s Report and Form 28 “Monthly Cash Report” for December, 2011 (Dick Woodman)
- (3) Membership Chair’s Report and Form 27 for Dec., 2011 (Steve Sprague)
- (4) SIR Luncheon Count Report for January 12, 2012 (Bob Mehus)
- (5) Sir Form 52 Travel Event Financial Report- Christmas Show Extravaganza

(Ken Richter)

(6) Sir Form 53 Request for Approval of Branch Travel Event- Day at the Races

(Bob Spellman)

(7) 2012 AIR Area 2 Fishing Group Calendar (Pete Gates)