

SIR Branch 146
Branch Executive Committee Meeting Minutes
9:05 AM to 10:36 AM
May 13, 2021

Note: Due to COVID-19 virus, SIR Ladies Luncheon held via Zoom; BEC meeting held via Zoom

Branch 146 Executive Committee for 2021

		Present
Big SIR	Richard Hockenbrock	Y
Little SIR	Jerry Kaplan	Y
Secretary	Rich Lyon	N
Treasurer	Ross Abbot	Y
Assistant Secretary	Bob Wilkenfeld	N
Assistant Treasurer	John Alexander	Y
Director seconded Year	Paul Beretz (Recruitment)	Y
Director seconded Year	Brian McCarthy (Sunshine)	N
Director seconded Year	George Mon (Treasurer)	Y
Director 1st Year	Bob Lucido (Activities)	Y
Director 1st Year	Peter Plante (Publicity)	Y
Director 1st Year	Henry Thatcher	Y

Other Attendees:

Peter Bishop, Ed Brands, Walt Busenius*, Clint Collier, Doug Eisner*, Paul Dubow, Ben Gleason, Bill Holly*, Milt Smith

Note: * indicates past Bir SIR

Agenda

1. Big SIR Richard Hockenbrock

- 1.a. Pending the arrival of Big SIR Richard Hockenbrock who was expected shortly, Little SIR Jerry Kaplan called the meeting to order at 9:05 AM. A quorum of 8 BEC members was present.
- 1.b. Big SIR Richard Hockenbrock requested a motion to approve the April minutes, ([Apr. Minutes](#)) Bob Lucido so moved; Paul Beretz seconded. Motion carried unanimously. (Big SIR arrived just after the Treasurer's report, the minutes were approved at 1:35:00 into the recording.)

2. Big SIR's Report - Richard Hockenbrock

- 2.a. Little SIR Jerry Kaplan in his review of scheduled operations, noted that today the Nominating Committee recommendations will be reviewed. ([Scheduled Operations](#))
- 2.b. Big SIR Richard Hockenbrock Bruce Persons, SIR Area 16 Governor resigned May 1, 2021. John Haffner Regional Director will fill in as Area 16 Governor for now and welcomes anyone to volunteer as the Area 16 Governor.

3. Little SIR's Report – Jerry Kaplan

- 3.a. Little SIR Jerry Kaplan announced that today's speaker is Tracy Dietlein who is a Senior Marketing Manager at Macerich company is the marketing manager for Broadway Plaza which is a major retail area in Walnut Creek.
- 3.b. Little SIR Jerry Kaplan reported that June's speaker will be from CAL Fire and he will be here if, hopefully there are no fires. Otherwise, there will be a backup speaker.
 - 1. The September speaker is the Warriors beat reporter for the East Bay Contra Costa Times Bay Area News Group.
- 3.c. Regarding Boundary Oak, it looks like our first tentative in-person meeting could be in August or possibly September.

4. Secretary's Report – Rich Lyon

- 4.a. Not in attendance

5. Treasurer's Report – Ross Abbott

- 5.a. Little SIR Jerry Kaplan entertained a motion to approve the March Form 28 has been submitted ([Form 28](#)) . Peter Plante so moved, Paul Beretz seconded, motion carried unanimously.
- 5.b. Bill Holly suggested that the April Form 28 be revised to remove detailing the Golf and Bowling funds and that it can be subsequently approved either via email or at the next meeting.
- 5.c. Ross Abbott made a motion to change the Branch's checking account from Ben Gleason to John Alexander. Peter Plante seconded; motion carried unanimously.
- 5.d. Line 201 shows \$13,906.68 which is the amount refunded to annual payers in 2020. ([Treasurer's Report](#)) (Big SIR Richard Hockenbrock arrived at 19:00 minutes in the recording.)

6. Activities Coordinator - Bob Lucido

- 6.a. Two groups the Cooking Group II headed by Steve Ybarra and a new Sushi group started by Clint Collier want to start meeting.
 - 6.a.i. The Cooking group will be meeting outside and follow restrictions.
- 6.b. The Sushi group is new will be limited to 12 attendees at local sushi bars and restaurants.
- 6.c. The Big SIR Richard Hockenbrock entertained a motion to approve starting the Cooking group. Bob Lucido so moved, Peter Plante seconded, motion carried unanimously.
- 6.d. The Big SIR Richard Hockenbrock entertained a motion to approve the Sushi group. Bob Lucio so moved, and Peter Plante seconded, motion carried unanimously.

7. Biographies and Fishing – Paul Dubow

- 7.a. Paul Dubow reported 224 biographies and that the fishing group is catching fish.

8. Communications – SIR Call – Clint Collier

- 8.a. Almost everyone gets their material in on time and the SIR Call has been published early.

9. Greeters –

9.a. On hold during COVID but will need to restart the team before our first in-person meetings. e

10. Historian – Gary Brown

10.a. Not present.

11. Honorees – Doug Eisner*, Jim Burk*, Walt Busenius*

11.a. No report this month

12. Luncheon – On hold during COVID

12.a. Rich Lyon is not in attendance

13. Membership – George Mon

13.a. George Mon Membership Director reported two new members: Edward Gamsky and Scott Simmons.

13.b. George Mon also reported that with 2 new members, Form 27 shows Branch 146 with 288 members. ([Form 27](#)) Jerry Kaplan moved to approve the two new members and Form 27. Henry Thatcher seconded; motion carried unanimously. ([Membership Report](#))

14. Member Relations – Ed Brands

14.a. Ed Brands reported no updates.

15. Nominating Committee – Brad Hatcher*

15.a. Brad Hatcher* was not in attendance but provided a report that stated that 3 SIR have volunteered for the BEC but that the search continues for an Asst. Secretary and Asst. Treasurer. Please contact Brad Hatcher, Bruce Borgman or Jonathan Korfhage with any candidates. ([Nominating Committee Report](#))

16. Publicity – Peter Plante

16.a. Peter Plante reported that outdoor activities are being advertised.

17. Recruitment – Paul Beretz

17.a. Paul Beretz thanked John Kendrick, Peter Plante and Henry Thatcher for advertising in their respective areas.

18. Sunshine – Brian McCarthy

18.a. Brian McCarthy was absent and supplied the Sunshine report which added Rich Hanford to the report and is otherwise unchanged. ([Sunshine](#))

19. Travel – Milt Smith

19.a. Milt Smith reported that travel activity is very low and that a lot of travel uncertainty exists especially with cruise lines. Hopefully travel details will get worked out by the end of the year.

20. Webmaster & e-Communications – Ron Plachy

20.a. No report.

21. Reports from other Chairs

22.Old Business

23.New Business

23.a. Big SIR Richard Hockenbrock called upon Doug Eisner* to present the recommendations of the Ad Hoc committee appointed to provide Branch responses to SIR State COVID-19 protocols needed to reopen the Branch. Doug Eisner* named the Ad Hoc committee members (Doug Eisner* Chair, Gary Brown, Brad Hatcher*, Max Hinkle*, Rich Lyon and Bob Lucido) and presented the committee's recommendations ([Ad Hoc Committee Recommendations](#)). The BEC discussion and clarification of each of the seven Branch responses was:

23.a.i. Item 1 - Observe corporate formalities, No discussion

23.a.ii. Item 2 – Encourage vaccination, No discussion

23.a.iii. Item 3 – Vaccinated or tested, Activity chairs are also responsible for their attendees meeting this requirement

23.a.iv. Item 4 – Attendee compliance, Logistics have to be worked out for:

23.a.iv.(1) notifying SIR not using computers or haven't responded to eBlasts and SIR Call

23.a.iv.(2) event check-in procedures at luncheons or other larger events need detailing

23.a.iv.(3) George Mon and Rich Lyon to work out database and list details

23.a.iv.(4) Larger Events may need someone on "standby" to assist uncertified attendees

23.a.v. Item 5 – Membership to maintain a vaccination Database meeting HIPPA requirements

23.a.v.(1) The database of vaccination cards and signed waivers should be computerized

23.a.v.(2) The database needs to meet HIPPA privacy and security requirements

23.a.vi. Item – 6 Branch shall require attendees to comply with State and County requirements

23.a.vi.(1) If a conflict exists, the Branch will follow County requirements

23.a.vii. Item – 7 Waivers will be maintained by Membership and kept in a database

23.a.vii.(1) Details to be worked out

23.b. Doug Eisner* reported that clarifications from SIR State will be requested for

23.b.i. Certain golf terminology in the SIR State Golf requirements

23.b.ii. Standards, practices and procedures to meet HIPPA privacy and security requirements.

23.c. Bill Holly suggested that the Membership Chairman mail two copies of the Waiver and a request for copies of the vaccination cards to all branch SIR and request that the Waiver be signed and that copies of the vaccination card be mailed back to him.

23.d. Big SIR Richard Hockenbrock requested a motion to accept the Ad Hoc committee recommendations as a guideline to follow up with procedures to adhere to SIR State protocols with George Mon Membership Chair leading the effort. Peter Plante so moved; Jerry Kaplan seconded; motion carried unanimously. ([Waiver-final](#), [State SIR Protocols](#))

24.Next Meeting

24.a. June 10th, 2021 at 9:00 AM

25.Adjourn

25.a. Adjourned at 10:36 AM.

Respectfully submitted,
Rich Lyon, Secretary
Branch 146

All the meeting's slides and reports may be viewed by clicking → [here](#).