

SIR BRANCH 146
BEC MEETING AGENDA
9:00 to 10:45 A.M. – LAKEVIEW ROOM – BOUNDARY OAK
JANUARY 9, 2020

BIG SIR (Brad Hatcher)

Brad called the meeting to order at 9:00 am with all officers and directors present.

Branch 146 Executive Committee for 2020

Big SIR	Brad Hatcher
Little SIR	Richard Hockenbrock
Secretary	Jerry Kaplan
Treasurer	George Mon
Assistant Secretary	Tony Greco
Assistant Treasurer	Ross Abbott
Directors (2nd Year)	Milton Smith (Travel), Brian McCarthy (Sunshine), Ron Lew (Membership)
Directors (1st Year)	Paul Beretz (Recruitment), Peter Plante (Publicity), Chuck Schreiber (Member Relations)

In addition, three committee chairs signed the attendance sheet as well as 10 guests. See Attachment #1 for a full list of all attendees. The minutes of the November 2019 minutes were approved (M by Ron, S&A) with no changes. The agenda was reviewed; Richard H. added an item under New Business to request funds related to the May Ladies Day Luncheon.

1. BIG SIR'S REPORT- Brad Hatcher

- a) Brad welcomed the new BEC members and confirmed that all pertinent files, records, and inventory had been transferred to new officers including change of signatories at Union Bank. (Attachment #2).
- b) Brad also confirmed membership on several committees for 2020. The Audit Committee will consist of Chair Rob Melrose, Jim Barry, and BEC Director Chuck Schreiber. The Nominating Committee will consist of immediate Past Big Sir Jonathan Korfhage as Chair, Bruce Borgman and Alan Elnick. Both Committees were approved (M by Jerry, S&A). Also, the current list of Branch Activities (50 total) was approved in the same motion. (Attachment #3)
- c) Brad also requested the Secretary develop a list of all BEC Directors and Officers with phone #'s and emails for BEC use in contacting others.
- d) Brad encouraged all in attendance to contact him or any of the BEC members with ideas that could make the Branch function better during the year; all suggestions will be reviewed.
- e) The four page Schedule of Branch Operations (Revised 10/11/2019) was provided to each BEC member. It outlined the monthly duties of Officers and the BEC members. Attachment #4 (also available on State SIR website). Each member was encouraged to read it.
- f) Brad discussed **Branch 146 Goals for 2020** per request from State SIR
 1. **Increase total membership by at least one.** (M by Jerry, S&A)
 2. **Provide one updated and complete Branch 146 membership list** that can be referenced by all that use it. Note: The 2020 Lunch Chairman Rich Lyon has been working with Ron Lew to create a clean single database of the branch membership. It will be available through the Dropbox app. **Brad set a target date of having the database up and running by the March BEC meeting.** (M by George, S&A)
 3. **Find a permanent Assistant Secretary** – Brad announced that there would be a short meeting with several invited individuals after the BEC adjourns to further discuss this. Discussion ensued among the BEC and those in attendance about the possibility of asking a member to only commit to three years instead of four as well as several other options. Brad said alternatives will be discussed at the follow-on meeting. Brad determined that this proposed goal may not be appropriate and eliminated goal may not be Tony, who made the original motion to approve this goal, withdrew his motion.

- g.) **Birthday awards:** Brad noted that SIR's paraphernalia (hats, mugs, etc.) will be made available to branches later in the year and could be used as gifts to members winning the birthday drawing. In the interim, after discussion, a motion was made that instead of a free lunch (a check has in the past been provided to the winner for the lunch cost), two drink tokens would be given instead (M by Jerry, S&A)

2. LITTLE SIR'S REPORT - Richard Hockenbrock

- a) **Today's speaker:** Mike Carter , a scientist at Lawrence Livermore Lab will speak on fusion energy
- b) **February speaker:** Michael Butler, the Artistic Director from the Leshner Center will provide the latest information on what is planned for the Center events.
- c) **Branch Regulations additions**
B. R. 12 – This regulation and the following (B.R. #13) were approved by the BEC in November. Richard asked for BEC approval for these two regulations to be placed on the website under *Branch Information*. (M by Peter, S&A) They read:
*B. R. 12 - A new member is recognized **and accounted for** when **(he is)** ~~they are~~ approved by the BEC and attend their first luncheon. Members who have passed away in any given month will be accounted for on the last day of that month and be subsequently reported in the next month's losses. A resigning member or BEC termination of a member will also be accounted for similarly on the last day of the month.*
B. R. 13 – Future membership dues are waived for any member who reaches (90) years of age by the start of the year, January 1st.
- d.) **Re-working of Branch Regulations:** Richard noted that he, Brad, Doug Eisner, and Ben Gleason met as a committee during summer 2019 to review existing regulations and see if they could be edited for easier use (e.g., simplifying the text, changing numbering system, etc.). Doug took the lead re-drafting many of the existing regulations to address these shortcomings. Richard requested comments before the committee continued its work. No comments/questions were provided so work will go forward. Brad recognized Doug for his efforts to date.
- e.) **Activities Open House Concept:** Richard suggested the idea of inviting potential new branch members as a guest to certain branch activities that lend themselves to this concept. For example, Bocce Ball, Wine Tasting, etc., may work well rather than, as is done now, have the guest attend a crowded and busy luncheon meeting. The Fishing activity could also work. An option could be to have a special activity event that would be primarily for guests. Ben noted that the majority of the attendees at such an event must be SIR members for insurance purposes.
- f.) (Under new Business) Requested \$150 (plus lunch cost) to hire Timothy James, a magician, for the May Ladies Day luncheon. (M by Paul, S&A)

3. SECRETARY'S REPORT - Jerry Kaplan

- a) At Brad's request, Jerry will develop and distribute a simple contact list of all BEC members (phone #'s, emails, etc.)
- b) Jerry requested that any BEC member or Administrative Committee Chair that has been asked to report at the BEC meeting provide information to all BEC members at least 24 hours in advance so that he and Brad will be able to properly include such in the agenda and later in the minutes.
- c) Jerry suggested that the BEC consider (as possible future action) that the position of Branch Activity Coordinator becomes a permanent member of the BEC since activities play such a crucial role in the success of the branch. Walt Busenius noted that State SIR recommends that the RAMP Chair members serve on the BEC so they will be better in "tune" with the branch's directions and needs. Tony noted that while serving as a BEC Director during the last two years, he was not asked to take on any additional responsibilities. Jerry asked that Brad add the discussion to the February agenda. Jerry will research other branches and report.

4. TREASURER'S REPORT – Ben Gleason/George Mon

- a) Ben Gleason, the outgoing treasurer, reported that as of middle of December, the branch balance has increased from about \$17,000 to about \$35,000 because of the dues collection and annual lunch payers.

This occurs every year. About 40 or so members still had not paid dues before the 12/31 deadline, but many were expected to pay at today's luncheon.

- b) Ben also confirmed all assets of the branch have been located and properly accounted for.
- c) Bill Holly reported that Form 28 should be forwarded to new the Area Governor, Bruce Pearson.
- d) George reported that with eleven resignations and three members dying, active membership stands at 281*. Fifty members (rather than 40) still owe their 2020 dues. Of these fifty, eleven are 90 years old and are not required to pay dues.
- e) George reported that the first quarter's State Assessment has been paid.
- f) Monthly Treasurer's Report was accepted by the BEC.

COMMITTEE CHAIR REPORTS

5. ACTIVITIES COORDINATOR - Bob Lucido

- a) Bob reported there are 50 current activities; a new activity, table tennis, is looking for an appropriate place to play games. Jim Burk may be able to host the activity at the location where Pickleball is played.

6. BIOGRAPHIES & FISHING ACTIVITY REP (Paul Dubow)

- a) Paul reported that 215 biographies are on line, but new members are not as forthcoming with their bio. The sponso r's sho uld encourage the member to submit something to Paul.
- b) Paul presented the 2020 Fishing Activity Calendar for approval by the BEC. (M by Chuck, S&A). (Attachment #5)
- c) The area's Big Fish for 2020 will be Ron Lew from our branch. Paul will remain the Branch 146 chair of the fishing group.

7. COMMUNICATIONS – SIR CALL (Richard Hockenbrock)

- a) No report

8. GREETERS (Jim Whitsett)

No report

9. HISTORIAN (Gary Brown)

No report

10. HONOREES (Doug Eisner, Walt Busenius, Jim Burk)

Two special honorees today - Walt Busenius and Bill Holly

11. LUNCHEON ATTENDANCE (Rich Lyon)

- a) 213 individuals registered for today's lunch, following is list is of new members and guests

(SP=SPONSOR; N=NEW MEMBER; G=GUEST)

Lewis Chapman SP	John Fisher G
Paul Beretz SP	Jim Avila G
Bob Spellman SP	Gary Eames G
Ron Lew SP	Dennis "Rick" Tye G
Ron Lew SP	Charles Chase G
Clair Weenig SP	Stephen Etheredge G
Richard Fiscina SP	Tom Terril G
Sig Kalteis SP	Steve Reed G
Larry Kaye SP	Dr. Bill Ross N
Paul Beretz SP	Ed Hewitson N
Paul Beretz SP	Nate Mazur N

12. MEMBERSHIP (Ron Lew)

- a) Ron requested BEC approve two new members– Ed Hewitson and Bill Ross. (M by Richard, S&A)
- b) (NOTE: Nate Mazur, who did not expect to attend today due to illness, was able to come to the luncheon and was **approved** as a new member retroactively per email of 1/10/2020 from Ron Lew, Membership Chair.

- c) Ron reported that 287* members in branch as of today, including Nate Mazur. *NOTE: There were different branch membership numbers reported by several people at today's meeting. In Item 1. (f)2 above, the Big SIR set a goal to develop a simple but accurate member count. It is now being addressed.
- d) Ron recommended that Carl Pagter remain on the Exempt List (caregiving responsibilities). Bill Stevenson recommended to be added due to same issue. Both individuals were added (M by Jerry, S&A)
- e) Brad requested that a list of members who have missed six or more luncheons be forwarded to the BEC. Chuck is working on developing that list and will submit a summary for the February meeting.

13. MEMBER RELATIONS (Chuck Schreiber)

Chuck requested that George provide him with list of non-payers so he can follow up. Brad noted that there are a couple of members (5 or less) who do not have an e-mail address presenting a problem since they have no access to meeting notices, the SIRCall, lunch sign-ups, etc. Brad will work to address the issue and report next meeting.

14. NOMINATING COMMITTEE (Jonathan Korfhage) Jonathan asked everyone in the room to be ad hoc members of the Nominating Committee and offer him suggestions of members who may be appropriate to serve on the BEC and leadership positions.

15. PUBLICITY (Peter Plante) Peter reported working with Paul on including meeting and Branch information in the *Walnut Creek Patch* and placing notices in the *Next Door Neighborhood* website. He will check to see if Craig's List might take and post branch notices.

16. RECRUITMENT (Paul Beretz) Several people in the branch are helping Paul place meeting notices and related info in several different *Patch* media in the Diablo Valley area.

17. SUNSHINE (Brian McCarthy) Memorial service not set as yet for Barney Meade, who recently died. Brian will not be here for February but Brian will provide the info for the BEC meeting.

18. TRAVEL (Milton Smith) CHP facility trip planned in the spring will need 30 people; 10 already signed up. The Baltic Cruise (June) still has room available. Three branches are working together with Milt on a Crystal Cruise eight night trip for late September that will include New England and Canada.

19. WEBMASTER & E-COMMUNICATIONS (Ron Plachy)

- a) In the process of updating the branch rosters for 2020.
- b) Jim Burk noted that the branch had a Buddy system for distributing the SIRCall, etc. Ron thinks that there may be no more than four members without email. Jim is willing to help with outreach to these individuals. Reference Item 13 above. Ron or Jim to provide status report on this issue at next meeting.

20. REPORTS FROM OTHER CHAIRS

21. CHAIRMEN WISHING TIME ON TODAY'S LUNCHEON AGENDA? Milt, Bob

22. OLD BUSINESS none

23. NEW BUSINESS none

NEXT MEETING:

Thursday, February 13, 2020 at 9:00 A.M. at the Boundary Oak Clubhouse

ADJOURN at 10:39 Sub-committee regarding Assistant Secretary Position met (no report)

Submitted **Jerry Kaplan, Branch Secretary**

DIGITAL ATTACHMENTS FILED [Can only be accessed using the link below] (may need to paste)
https://drive.google.com/drive/folders/1qTyZd8ymtU5Jv_jM454-Xw1rSdA-x189?usp=sharing